# Training Plan

Lose4Good.org Database Driven Socially Connected Website

## Team 08

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary</th>
<th>Secondary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ali Alotaibi</td>
<td>Project Manager</td>
<td>Implementation Team</td>
</tr>
<tr>
<td>Hasan Ali</td>
<td>IV &amp; V</td>
<td>Implementation Team</td>
</tr>
<tr>
<td>Arul Samuel</td>
<td>Technical Lead</td>
<td>Implementation Team</td>
</tr>
<tr>
<td>Shreyas Devaraj</td>
<td>Tester</td>
<td>Implementation Team</td>
</tr>
<tr>
<td>Omkar Yerunkar</td>
<td>Trainer</td>
<td>Implementation Team</td>
</tr>
<tr>
<td>Abdulkareem Alzharani</td>
<td>Quality Focal Point</td>
<td>Implementation Team</td>
</tr>
</tbody>
</table>

4/16/2014
# Version History

<table>
<thead>
<tr>
<th>Date</th>
<th>Author</th>
<th>Version</th>
<th>Changes made</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/4/2014</td>
<td>OY</td>
<td>1.0</td>
<td>• Initial template has been made</td>
<td>• To outline the training plan</td>
</tr>
<tr>
<td>4/16/2014</td>
<td>OY</td>
<td>1.1</td>
<td>• Revision of Training plan for TRR</td>
<td>• Final draft for TRR</td>
</tr>
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1. Introduction

The training plan will plan out the details of the training which will be provided to the client as the team will be ready for the transition of the project. The training will include several sessions wherein the client will be given a brief and detailed idea about the use and process of the project. By this process, the client himself will be able to understand the functionalities and maintain the website by himself. Also, since the client is not familiar with the technical skills related to maintaining the website, the team will start providing some basic training.

2. Schedule and Participants

2.1 Training Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Contents</th>
<th>Person being trained</th>
<th>Responsible Personnel</th>
<th>Training Materials</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/29/2014</td>
<td>03.30pm-05.30pm</td>
<td>USC Leavey Library</td>
<td>Managing and usage of all functionalities of lose4good.org</td>
<td>Client(Paul Charron)</td>
<td>Omkar Yerunkar, Ali Alotaibi, Arul Rajkumar</td>
<td>User Manual, GoDaddy.com, Heroku server</td>
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<tr>
<td>04/29/2014</td>
<td>06.00pm-08.00pm</td>
<td>USC Leavey Library</td>
<td>Maintaining website on Heroku server</td>
<td>Client(Paul Charron)</td>
<td>Omkar Yerunkar, Ali Alotaibi, Arul Rajkumar</td>
<td>User Manual, GoDaddy.com, Heroku server</td>
</tr>
</tbody>
</table>

2.2 Measure of Success

Following outcomes are expected from the client after the training sessions:
- The client can register into the system as a user
- The client can log into the system as a user using his email or facebook
- The client can create or delete goal as a user
- The client can make payments as a sponsor
- The client can update his weight
- The client can invite sponsors
- The client can view statistics of his goal using graph
- The client can manage hosting lose4good.org website
- The client manage a domain name
2.3 Training of Others

The main goal of these training sessions is to make the client familiar with the website. If there are other members of the client to be trained i.e. maintainer, then the remaining team members will provide detailed explanation about the system to the maintainer and other members. Also, the client and other members of the client team, maintainer can contact the Trainer or the Project manager or the Technical Lead anytime for assistance.

3. Tutorial and Sample Data

The lose4good.org team of developers have developed a user manual in order to provide assistance to the client. The user manual is uploaded on the team website under Development tab. This user manual will guide the client or his team members in using the system in a real sense. The user can enter real time data and can test the system.

4. Training Feedback

The client had mentioned some points for changes that needed to be incorporated within the system during the CCD session itself. Apart from that we hold weekly meetings with the client in order to show the progress of the website. He liked the modifications and was happy with the same. Apart from this, we did not hold a training session as such. We will be holding 2 training sessions on 29th of April, 2014.